



Winnipeg
Public Library
Board

251 Donald Street
Winnipeg Manitoba Canada
R3C 3P5

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Community Outreach Language and Literacy Grants 2009

- **Grant Objective:**
To assist community groups in Winnipeg in developing language and literacy initiatives in partnership with one or more Winnipeg Public Library branches, the Winnipeg Public Library Board's Community Outreach Committee has committed \$3,000 for 2009.
- There will be a maximum of three grants of \$1,000 each.
- Community groups and those involved in English as an Additional Language (EAL) and/or literacy-based initiatives (including school libraries) are invited to submit proposals for working with a local branch of Winnipeg Public Library. The purpose of these grants is to increase literacy.
- Proposals are to be made in consultation with a branch, branches or divisions of the Winnipeg Public Library system.
- In addition, interested groups are encouraged to seek financial support from other partners to augment the Winnipeg Public Library Board's grant.

Process:

The Winnipeg Public Library Board is inviting proposals from interested groups. Proposals should be forwarded to Winnipeg Public Library Board (address below). The Library Board's selection panel will include a member of its Community Outreach Committee, the Manager of Library Services (or representative), a Library Advisory Committee representative, and a representative from the education or literacy fields. The panel will select the recipients based on the criteria for grant submission.

Selection Criteria

- a. Consistent with grant objective
- b. Clarity of submission
- c. Within budget allotted
- d. Demonstrates creativity
- e. Establishes partnership with a branch of Winnipeg Public Library
- f. Meets specifically defined and measurable outcomes
- g. Has potential for integration with regular Winnipeg Public Library and community programs
- h. Provides a lasting legacy for Winnipeg Public Library

Outcomes:

It is hoped that this initiative will be successful in stimulating literacy and increasing library usage. Beyond that, successful initiatives could provide support for both the Library's efforts, as well as those of community groups, in seeking additional funding. Successful programs will be publicized.

Winnipeg Public Library Board expects a written report detailing the successes, challenges and outcomes, which are to be submitted to the Community Outreach Committee at the conclusion of the initiative. If feasible, photos, with the permission of the subjects, could be included with the report.

Timelines:

Preliminary notice:	November 2008
General call for applications, and publicity:	January 2009
Application deadline:	March 27, 2009, 4:30 p.m.
Selection:	Early April, 2009
Announcement of winners:	April 30, 2009
Final report due on or before:	June 30, 2010

Submit signed applications to:

Community Outreach Committee
Winnipeg Public Library Board
251 Donald Street
Winnipeg, MB R3C 3P5

Note that all applications must have the signature of the applicant and of the Winnipeg Public Library representative.

If you will be delivering the application personally, go to the Millennium Library's 3rd floor Business office above the Skywalk (parkade elevator), Monday – Friday, 8:30 a.m. – 4:30 p.m. A staff member will record the date and time of delivery.

Feel free to share this information with others whom you think would be interested.

For further information, contact:

Heather Graham, Administrative Assistant
wplboard@winnipeg.ca, or leave a message at 986-8028.

You may either use the following form, or use the same headings in a separate document.

Community Outreach Language and Literacy Grant Application 2009

Project title:	
Name of agency:	
Mailing address:	
Name of applicant and position title:	
Phone number:	Email address:
Partnering branch of Winnipeg Public Library:	

Project description:

Project objectives:

Budget:

Partners (list Library partner and contact person, other partners, other sources of funding, etc.):
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Promotional strategies:

Measurable outcomes / Indicators of success:

Potential for integration with regular Winnipeg Public Library programs, lasting value to the Winnipeg Public Library

Timeframes

Start Date:

Completion Date:

Applicant's signature and title:

Winnipeg Public Library Branch Head's signature:

Date submitted:

Completed, signed applications must be submitted by March 27, 2009 at 4:30 p.m. to:

Community Outreach Committee
Winnipeg Public Library Board
Library Business Office, 3rd Floor North
251 Donald Street
Winnipeg, MB R3C 3P5